

Londonderry Township Board of Supervisors

Regular Meeting

February 2, 2015

7:00p.m.

The Londonderry Township Board of Supervisors held their regularly scheduled meeting on Monday, February 2, 2015 at the Municipal Building, 783 S. Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 p.m.

Present: Mike Geyer, Chairman
Bart Shellenhamer, Vice-Chairman
Ronald Kopp, Member
Steve Letavic, Township Manager
Beth Graham, Office Manager
Jeff Burkhart, Codes/Zoning Officer
Adam Weber, Public Works Director
Siah Pritchard, MS4 Coordinator
Allison Funk, MS4 Environmental Specialist
Andrew Kenworthy, Engineer
Mark Stewart, Solicitor

Absent: Anna Dale, Member, Mel Hershey, Member, Mike Johnson, Golf Course Manager, Robin Price, Finance Director

Salute the Flag

Citizens Input - None

Approval of Minutes – January 5, 2015

Mr. Shellenhamer motioned to approve the minutes as presented, Mr. Kopp seconded. Motion approved.

Manager's Report – Steve Letavic

Resolution 2015-3 Eagle Scout, George Heberlig

The Board of Supervisors recognized George Heberlig for his accomplishment on obtaining the rank of Eagle Scout with Troop 97.

Mr. Kopp motioned to approve Resolution 2015-3, Mr. Shellenhamer seconded. Motion approved.

Dauphin County Land Bank Presentation – August "Skip" Memmi

Mr. Memmi informed the board that the DCLB is a Public/Private partnership that purchases blighted properties, restores, removes or repurposes the property and then sells the property. The purpose is to revitalize neighborhoods, increase property values and get the properties back on the tax rolls. After some questions from the board they were in agreement that what the DCLB is doing is beneficial to everyone and could not see any downsides. Mr. Letavic recommended the board enter into an agreement with the DCLB.

Mr. Kopp motioned to enter into an agreement with the DCLB, Mr. Shellenhamer seconded. Motion approved.

Treasurer's Report – Steve Letavic

Mr. Letavic requested approval of payment for the following expenditures:

General Fund	\$152,997.03
Golf Course Fund	\$27,532.77
HMPG	\$0
Liquid Fuels	\$94,886.74
Escrow	\$0
Fire Company	\$0
ICC	\$0
Debt Services	\$22,500.00

Mr. Shellenhamer motioned to approve the payment of Invoices, Mr. Kopp seconded. Motion approved.

Zoning & Codes Report – Jeff Burkhart
Vladimir Bertovic – Time Extension Request

Mr. Kopp motioned to accept the 90-day extension request, Mr. Shellenhamer seconded. Motion approved.

Michele & William Haydo

Mr. Shellenhamer motioned to accept the 90-day extension request, Mr. Kopp seconded. Motion approved.

Zoning Hearing – Mr. Burkhart informed the board of a Zoning Hearing scheduled for Feb. 9, 2015 for Deborah Landis & Daniel Mayer, 670 Swatara Creek Road, to permit containment of large animals within subject 25+/- acres property.

MS4 Report – Siah Pritchard & Allison Funk

Mr. Pritchard presented a timeline of plans and goals for MS4 compliance.

Municipal Office Report – Beth Graham

Stars & Stripes Salute – July 4, 2015

- Fireworks contract signed with Shaffer Pyrotechnics for 7th year - display will be 5 minutes longer and with a grander finale
- The Bainbridge Band is contracted for the park and Parrotbeach is contracted to play at Sunset Bar & Grill.
- Williams food trucks is contracted to serve the park. We'll receive 25% of gross sales that night. Harvey's BBQ is scheduled at the Clubhouse.

Golf Course Phone App

We've been working with How2Hershey to develop a phone app for Sunset Golf Course that will be in the app store in 2-4 weeks and free to download. The app will allow golfers to reserve tee times, see the course layout, check out the grills menu & specials and the live entertainment schedule. It's more interactive than a website and will help us to reach younger age groups more effectively.

Public Works Report – Adam Weber

Due to snow removal, Adam was not present but submitted his report.

Work Completed January, 2015

- Weekly road checks including checking signs, storm water inlets, general road conditions, and removal of debris from Township roadways and shoulders are being done.
- We have been filling potholes as we find them.
- Pennsylvania Call One requests for inspections of underground utilities have been responded to.
- Equipment maintenance has been done as needed.
- We have been replacing road signs as needed for reflectivity. Have been doing visual inspections.
- We have started on tree trimming on Township roads.
- We have been responding to snow and ice on the roads.

Work Scheduled for February, 2015

- We will continue working on roadway drainage issues.
- We will continue working on tree trimming on the roads.
- Township Road signs are still being inspected, inventoried, and replaced as needed. All regulatory, warning, and ground mounted guide signs must meet retro-reflectivity levels now. We have till 2018 for overhead and street name signs.
- Be prepared to respond to any inclement weather.

Golf Course Report - Mike Johnson

Mr. Johnson was not present, but submitted his report for review.

- We attended the Pa Farm Show and passed out GC information packets
- We will be attending the Pa Car Show to pass out information
- We will be attending the Pa Home & Garden Show to pass out information
- The clubhouse is rented out 4 times in February for private events
- We continue to call past outings and clubhouse rentals to re-book for the 2015 season
- For the month of February we will continue to market the course by sending out all of our information regarding golf outings, clubhouse rentals, memberships and tee sponsorships as well as other specials to our past outings, clubhouse guests and golfers that have played our course. We will also continue to market the course this winter by attending various other marketing events throughout our area
- For the 2015 season we already have 90 golf outings as well as 25 clubhouse rentals booked so far
- We will continue to clean and paint the clubhouse as needed.
- Sam and Paul continue to assist in all snow events.

- Sam and Paul attended the Eastern Turf Conference in Valley Forge Pa. New products were introduced to better understand the products chemistries and effectiveness. We also attended the Synatek turf seminar in Reading.
- Cart Maintenance: 50 % completed. Equipment Maintenance 40 % completed.
- Disease Program: Turfcide 10 was applied to greens and tees for the protection of pink and gray snow mold.

Engineer's Report – Andrew Kenworthy

Act 537 Plan

Matt Cichy, HRG, stated that he will get a resolution to the board in March. He will get more accurate costs in February prior to approval. No action taken.

Grant Funding

Mr. Kenworthy reported that HRG will be applying for \$150,000.00 in grant funding for upgrades to storm pipes and roadside swales.

DCIB Bridge Replacement

Permits have been applied for, should be putting out for bids in March.

Vine Street Water Line

The water line on Swatara Creek Road from Schoolhouse Rd. to Vine Street is 75-90% complete.

Pipe Installation

Mr. Kenworthy is working with Adam Weber on some smaller pipe installation that Public Works will be handling.

MPDS & MS4

HRG continues to work with Siah Pritchard.

Solicitor's Report – Mark Stewart

Vineyard of Hershey – MOU Amendment

Mr. Stewart informed the board that there had been a breach of contract to the MOU earlier and he presented the board with an amendment to the Memorandum of Understanding for their consideration.

Mr. Kopp motioned to adopt the MOU Amendment, Mr. Shellenhamer seconded. Motion approved.

New Business

Mr. Shellenhamer announced that the fire company fish fry's will begin on February 20th.

Old Business – None

Executive Session – None

Mr. Shellenhamer motioned to adjourn at 8:45pm, Mr. Kopp seconded. Motion approved.